**Janet Hughes**

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**Professional Summary**

Innovative and adaptable education professional seeking a position in a unique setting. Exceptionally talented Educator with over 15 years of teaching and tutoring experience. Passionate about working with youth and adult learners. Strong commitment to enhancing and supporting education. Outstanding communication and problem-solving skills. Demonstrated ability to deliver one-on-one service focused on learning and skills development. Foster positive learning environment by encouraging students to develop individual skills. Specializing in 1:1 instruction, team collaboration and relations with students, parents and support staff.

**Skills**

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| * Extensive knowledge of technology integration * Clear communicator of complex ideas * Enthusiastic * Culturally-sensitive * Personable and approachable | * Creative instruction style * Organized and detailed * Social and life skills educator * Teaching/tutoring students from elementary through high school |

**Work History**

Special Education Teacher, 09/2004 to Current

P.G. Chambers School

* Planned, evaluated and revised course content and course materials.
* Modified the general education curriculum for special-needs students based upon a variety of instructional techniques and technologies.
* Collaborated with a team of faculty to develop and implement individual education plans (IEP) designed to promote educational, physical and social development.
* Supervised and trained in-class support staff to assist with teacher duties.
* Established and communicated clear objectives for all lessons, units and projects to both students and parents.
* Administered APA assessments and DLM assessments.
* Enhanced lessons using Smart Board technology and computers.

Subject Student Tutor, 09/2015 to Current

Huntington Learning Center of Succasunna – Roxbury Township, NJ

* Used a variety of assessment tools and strategies to improve instruction methods.
* Individualized instruction for each student based on specific learning needs
* Tutored students from K-12 in reading and math
* Received "Teacher of the Month" acknowledgement three times for outstanding work with students.

Cognitive Therapist, 07/1990 to 01/1992

Kessler Institute – East Orange, NJ

* Worked as part of a team in the Cognitive Rehabilitation Program.
* Conducted individual and group therapy sessions with adults with traumatic brain injuries.
* Completed regular documentation of client progress.

06/1987 to 10/1988

* Supervised and trained in-class support staff to assist with teacher duties.
* Established and communicated clear objectives for all lessons, units and projects to both students and parents.
* Planned, implemented, monitored, and assessed a classroom instructional program which was consistent with sending district regulations and Board of Education goals.

Special Education Teacher, 12/1988 to 06/1990

Montclair State College

* Supervised and trained in-class support staff to assist with teacher duties.
* Established and communicated clear objectives for all lessons, units and projects to both students and parents.
* Planned, implemented, monitored, and assessed a classroom instructional program which was consistent with sending district regulations and Board of Education goals.

**Certifications**

* Permanent Certification in Special Education, K-12, NJ
* Master of Education in Curriculum and Instruction with an emphasis in Technology
* Ph.D. in Integrating Technology, Learning and Psychology

**Education**

Ph.D.: Integrating Technology, Learning, and Psychology, 2019

Grand Canyon University - Phoenix, AZ

Master of Education: Curriculum and Instruction with an emphasis in Technology

Grand Canyon University - Phoenix

Master of Arts: Psychology

Montclair State College - Montclair